

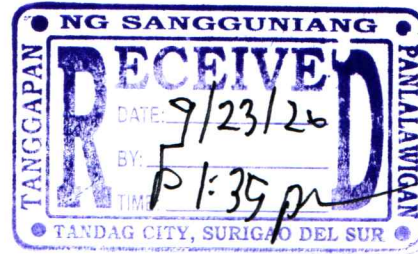


**Republic of the Philippines
MUNICIPALITY OF CAGWAIT
PROVINCE OF SURIGAO DEL SUR**

Office of the Sangguniang Bayan Secretary

September 23, 2026

The Honorable
Sangguniang Panlalawigan Members
Thru: **Hon. Manuel O. Alameda**
Provincial Vice Governor
Tandag City
Sir:



Pursuant to pertinent provision of the Local Government Code of 1991, I have the honor to submit the herein approved ordinance by the Sangguniang Bayan of Cagwait, for your review and approval, to wit:

ORD. NO. 31-26 – AN ORDINANCE ESTABLISHING THE RENTAL FEES, RATES AND CHARGES, RULES, AND REGULATIONS FOR THE USE OF MUNICIPAL BADMINTON AND PICKLEBALL COURTS, SPORTS EQUIPMENT, MULTIPURPOSE AND EVACUATION CENTER, COMMERCIAL STALLS, STORES, CANTEEN SPACES AND OTHER FACILITIES THEREIN, PROVIDING FUNDS FOR ITS MAINTENANCE AND OPERATION AND FOR OTHER PURPOSES.

Hoping for your favorable consideration and appropriate action.

Attached herewith:

- **Certificate of Posting and Publication.**
- **Minutes of the Public Hearing, and**
- **Attendance**

Very truly yours,

ALAN A. CABRERA
Secretary to the Sanggunian



Republic of the Philippines
MUNICIPALITY OF CAGWAIT
SURIGAO DEL SUR

Office of the Sangguniang Bayan Secretary

CERTIFICATE OF POSTING AND PUBLICATION

This is to certify that, in compliance to Section 59 of RA 7160; Article 113, IRR of R.A. No. 7160, copy of approved Ordinance titled hereunder was properly posted and published in three conspicuous places in the municipality.

ORD. NO. 31-26 – AN ORDINANCE ESTABLISHING THE RENTAL FEES, RATES AND CHARGES, RULES, AND REGULATIONS FOR THE USE OF MUNICIPAL BADMINTON AND PICKLEBALL COURTS, SPORTS EQUIPMENT, MULTIPURPOSE AND EVACUATION CENTER, COMMERCIAL STALLS, STORES, CANTEEN SPACES AND OTHER FACILITIES THEREIN, PROVIDING FUNDS FOR ITS MAINTENANCE AND OPERATION AND FOR OTHER PURPOSES.

Date Enacted	:	September 1, 2026
Date Approved	:	September 23, 2026
Date Posted	:	September 23, 2026
Place Posted	:	Municipal Hall Bulletin Board; Tubo-tubo Public Terminal; and Poblacion Gymnasium Cagwait, Surigao del Sur

Certified Correct:

ALAN A. CABRERA

Secretary to the Sanggunian



Republika ng Pilipinas
LALAWIGAN NG SURIGAO DEL SUR
BAYAN NG CAGWAIT

Tanggapan ng Sangguniang Bayan

EXCERPT FROM THE MINUTES OF THE 33rd REGULAR SESSION OF THE SANGGUNIANG BAYAN
OF THE MUNICIPALITY OF CAGWAIT, SURIGAO DEL SUR HELD AT THE SESSION HALL ON
SEPTEMBER 1, 2026:

PRESENT:

Hon. Armando P. Reyes ----- SB Member
(Temporary Presiding Officer)

REGULAR SANGGUNIANG BAYAN MEMBERS:

Hon. Joanne Socorro L. Ubongen	Hon. Joel E. Bayogbog, CE
Hon. Amelito E. Estrada	Hon. Guardiano C. Lozada
Hon. Rogen P. Tabugoc	Hon. Angelyn P. Prado

EX-OFFICIO MEMBERS:

Hon. Bernard V. Loma ----- LnB Fed. Pres./SB Member

OFFICIAL BUSINESS:

Hon. Melchie C. Tuscano ----- Municipal Vice Mayor

OFFICIAL ON LEAVE:

Hon. Arthur M. Sanchez ----- SB Member
Hon. Princess Chewon C. Park ----- SK Fed. Pres./SB Member



ORDINANCE NO. 31-26

AN ORDINANCE ESTABLISHING THE RENTAL FEES, RATES AND CHARGES, RULES, AND REGULATIONS FOR THE USE OF MUNICIPAL BADMINTON AND PICKLEBALL COURTS , SPORTS EQUIPMENT, MULTIPURPOSE AND EVACUATION CENTER, COMMERCIAL STALLS, STORES, CANTEEN SPACES AND OTHER FACILITIES THEREIN, PROVIDING FUNDS FOR ITS MAINTENANCE AND OPERATION AND FOR OTHER PURPOSES:

BE IT ORDAINED by the Sangguniang Bayan of the Municipality of Cagwait, Province of Surigao del Sur, in session assembled:

SECTION 1. TITLE. This Ordinance shall be known as the " Municipal Sports, Events and Commercial Facilities Management Ordinance of 2026".

SECTION 2. DECLARATION OF POLICY. It is the policy of the Municipal Government to ensure the efficient management, operation, maintenance, and sustainable utilization of municipal facilities while promoting sports development, community activities, economic opportunities and public welfare through the collection of reasonable rental fees and charges.

SECTION 3. COVERAGE. This Ordinance shall apply to the following municipal facilities at Multipurpose and Evacuation Center.

- a. Badminton Courts;
- b. Pickleball Courts;

PROVINCE OF SURIGAO DEL SUR
Office of the Secretary to the Sangguniang Panlalawigan

Tel. No.: 086-2115832
Email: ossp@surigaodelsur.gov.ph
OSSP-26-06327



- c. Ping-pong Tables;
- d. Pickleball Paddles owned by the Municipal Government;
- e. Commercial Stalls and Store Spaces.

SECTION 4. Rental Fees and Charges.

A. Court Rental Fees

a. Badminton and Pickleball Court

1. Day time Rate (6:00 AM-5:00 PM)- P 100.00per hour per court
2. Night time Rate (5:01 PM-12:00 AM)- P 150.00 per hour per court

b. Ping-pong Table

1. Day time Rate (6:00 AM-5:00 PM)- P 50.00per hour per table
2. Night time Rate (5:01 PM-12:00 AM)- P 75.00 per hour per table

B. Sports Equipment Rental Fees

1. Badminton Racket - P 30.00 per racket per hour
2. Pickleball Paddle - P 30.00 per paddle per hour

C. Designation for Store/Commercial Space and Stall Rental Fees

1. The Child Friendly and Learning Space shall be designated as exclusive area reserved only to store /commercial space.
2. Rentals:

Store/Stall Rental Fees (Whole Area) - P 1,000.00 per month
3. The Renter/Renters must enter to Lease Contract Agreement.
4. The Renter should provide the designated drinking area.

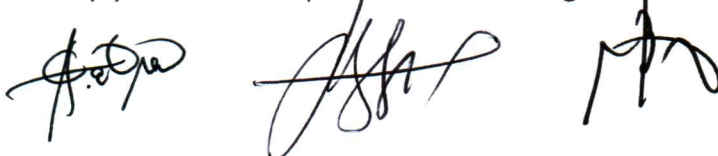
SECTION 5. Reservation, Payment , and Collection.

1. All fees shall be paid online with the authorized collecting officer. The renter may pay through Landbank Account or Gcash of a bonded personnel of the Municipal Treasurer's Office.
2. Reservations shall only be confirmed upon payment of the prescribed fees and issuance of a Reservation Court Slip.

SECTION 6. Rules and Regulations.

All users, lessees, concessionaries, and occupants shall:

- a. Maintain cleanliness, sanitation, and orderliness;
- b. Observe safety and fire prevention measures;
- c. Use the facility only approved purposes;
- d. Avoid damage to municipal property;
- e. Comply with all municipal ordinances and regulations including order by the LCE;



- f. Secure necessary permits when required.
- g. All courts shall be reserved exclusively for LGU employees every Friday 3:00 PM onwards for wellness, sports development and recreational activities free of charge.

SECTION 7. Prohibited Acts. The following acts are prohibited:

- a. Illegal activities;
- b. Vandalism and destruction of property;
- c. Unauthorized occupation of municipal spaces;
- d. Unauthorized selling;
- e. No Outside Alcoholic Beverages
- f. Obstruction of entrances, exits, and emergency routes;
- g. Any activity that endangers public safety and welfare.

SECTION 8. Liability for Damages. Any person, organization, lessee, concessionaire or user who causes damage to municipal property shall be liable for repair or replacement costs in addition to any penalties imposed under applicable laws.

SECTION 9. Use During Emergencies. The Multipurpose and Evacuation Center shall serve as an evacuation facility during disasters, emergencies, and calamities. The Municipal Government may suspend, cancel, or terminate reservations and occupancy arrangements when the facility is needed for emergency operations.

SECTION 10. Use of Collections. All collections derived from rentals, leases and other charges shall accrue to the General Fund and shall be utilized for operation, maintenance, repair, improvement, and development of municipal facilities, subject to government accounting and auditing rules.

SECTION 11. Penalties.

Violation of this Ordinance shall be subject the offender to:

- a. Suspension or cancellation of reservation privileges;
- b. Revocation of lease or concession agreements;
- c. Payment of damages and administrative penalties as may be determined by the Municipal Government;
- d. Other sanctions provided under existing laws and ordinances;
- e. Permanent disqualification from the use of the facilities upon order of the Mayor.

SECTION 12. Separability Clause. If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions shall remain in full force and effect.

SECTION 13. Repealing Clause. All ordinances, resolutions, rules, and regulations inconsistent herewith are hereby repealed, amended, or modified accordingly.

SECTION 14. Effectivity. The Ordinances shall take effect upon approval and posting in accordance with law.



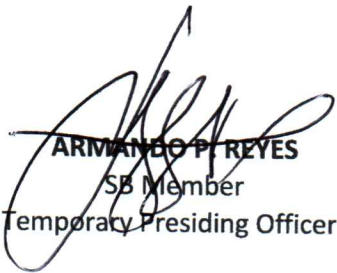
Adopted and approved this 1st day of September 2026 authored by Hon. Rogen P. Tabugoc and co-authored by Hon. Guardian C. Lozada and Hon. Princess Chewon C. Park.

Unanimously Approved

I HEREBY CERTIFY to the correctness of the above-quoted resolution.


ALAN A. CABRERA
Secretary to the Sanggunian

ATTESTED:


ARMANDO P. REYES
SB Member
Temporary Presiding Officer

APPROVED:


GLENN G. BATANCILA, REE
Municipal Mayor

Date of Approval: 9/23/26